

Behaviour and Conduct expectations at St Clare's School.

Uniform Requirements

- A St Clare's Polo Shirt or Jumper is to be worn each day, as the top layer of clothes.
- Closed shoes must be worn each day, as a safety requirement.
- Students may choose a skirt, pants, jeans etc. *Not-too-short* Shorts are permitted!
- For excursions, or other special occasions, students are required to dress in a less-casual manner, specifically, no torn jeans, no shorts, no leggings.

Smoking and other drugs

- St Clare's School is a smoke-free environment.
- No concessions are made for students to smoke during the school day.
- Students may not smoke whilst in school uniform, or within 200 metres of the school.
- Students may not keep cigarettes or other smoking paraphernalia (eg lighters) on their person or in their locker. These must be handed in to reception, to be securely stored.
- Bringing or consuming of alcohol or other drugs on the school premises is a serious threat to safety, and will be treated as a serious breach of the CARE values.

Phones & Personal Electronic Devices

- Students must hand in their mobile phone each day at the start of classes, for it to be stored (or charged) securely in the staff area.
- Students will collect their phone at the end of each day from reception.
- In general, students will not be permitted to use their phones during the school day unless a member of the Student Support team or Leadership team grants permission.
- Students may not bring any other personal electronic devices to school. All technology required for learning will be provided by the school.

Food and Beverage Service:

- Food options are guided by the *St Clare's Health Food and Drink Choices Policy*
- Pleasant manners and gratitude accompany the provision of food.
- Allergies or dietary requirements should be discussed at enrolment, so the family and the school can work together to support the student.
- Simple breakfast options are available to all students; however, students need to arrive by 9.00am in order to have breakfast.
- Morning tea and lunch are served each day: A daily menu choice is available; alternatively, students write a lunch-bag order for a bread-roll with available options.
- After eating, students are required to wash and dry their own crockery and cutlery.
- Students may not bring soda, energy drinks, coffee drinks, or similar to school.
- Students may not bring unhealthy snacks or meals to school. The Student Support team can assist students who may need to add food choices to their Individual plan.

Leaving Class & Getting Support

- If a student is unable to stay regulated in class, there are a variety of ways to access support.
- Students first ask for a yellow-slip from their classroom teacher, and present it at reception. Many needs can be addressed quickly, such as band-aid or medication.
- If support is needed from the SST, the yellow-slip is placed in a queue, and student returns to class.
- If the student is unable to return to class, they may wait in one of the following places, if available: Sick-bay; Youth Worker office; counselling room; Deputy Principal office; Principal's office. Here they may use calm-kit materials, colouring, school-iPod etc to assist them in self-regulating.
- Whilst waiting for support, students may not be in the following areas: reception; break-out space; book-nook; courtyards; unattended classroom; corridors
- Support offered by the Student Support Team can include: accompanying on a walk; student; talking with/counselling; assist in co-regulation eg mindfulness or meditation.